



اكاديمية الدوحة  
DOHA ACADEMY

# Bring Your Own Device (BYOD) Policy

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## Bring Your Own Device (BYOD) Policy for Doha Academy

**Doha Academy's** Vision and Mission is to provide an outstanding, all-inclusive and accessible education that supports children's holistic development. To this end, the use of interactive, student-centred technology in learning spaces to support a differentiated educational provision is hugely beneficial.

**Objective:** The purpose of this Bring Your Own Device (BYOD) policy is to provide guidelines and expectations for the use of personal electronic devices by students and staff at Doha Academy. This policy aims to create a secure and productive digital learning environment while respecting individual privacy and promoting responsible technology use.

**Introduction:** In our ever-evolving digital landscape, we recognize the importance of preparing our students for the future by integrating technology into their learning experiences. The BYOD initiative is designed to empower students to use a personal device (laptop or tablet) as a tool for enhanced educational engagement.

**Philosophy:** Technology at DA is not seen as something that replaces all previous approaches. We still firmly believe in developing students' handwriting, for example, while also fostering key 21st-century skills such as communication and collaboration, critical thinking, and creativity via digital platforms.

**Scope:** This policy applies to all students and staff who choose to bring personal electronic devices onto the school premises for educational purposes.

### Authorized Devices:

- Students are allowed to bring laptops and tablets for educational purposes.
- Devices should be in good working condition and meet the minimum technical requirements set by the school.
- Students should bring their own headphones each day.

### Network Access:

- All devices must connect to the school's Wi-Fi network, and users should adhere to the school's acceptable use policy.
- Personal hotspots and other means of providing internet access are not allowed to ensure network security.

### Security:

- Devices must have up-to-date antivirus and anti-malware software installed.
- Users are responsible for safeguarding their devices. The school is not liable for any loss, theft, or damage to personal devices.

### Data Management:

- Users must regularly backup their data to prevent loss in case of device malfunction or loss.
- Cloud storage solutions are encouraged for collaboration and file access across different devices.

**Responsible Use:**

- Users must adhere to the school's code of conduct when using personal devices on school premises.
- Personal devices should only be used for educational purposes during school hours.
- Inappropriate content, including but not limited to offensive material, is strictly prohibited.

**Classroom Etiquette:**

- Devices should be used at the discretion of the teacher for educational purposes.
- Sound must be muted unless permission is granted by the teacher for class-related activities.
- Students should bring their own headphones each day.

**Mobile Phones:**

- Mobile phones are not considered suitable devices and are not permitted for use on school premises during school hours.
- Students bringing a mobile phone to school are required to deposit it as per the school's procedures upon arrival.

**Technical Support:**

- Limited technical support will be provided by the school for personal devices.
- Users are responsible for the maintenance and upkeep of their devices.

**Privacy:**



- Users are responsible for their personal information and must not share login credentials.
- The school reserves the right to monitor network traffic for security and compliance purposes.

**Compliance and Consequences:**

- Failure to comply with this BYOD policy may result in restricted access to the school's network and disciplinary action.
- Repeated violations may lead to the revocation of BYOD privileges.

**Review and Updates:** This BYOD policy will be reviewed periodically to ensure relevance and effectiveness. Updates will be communicated to all stakeholders.

**Agreement:** By bringing personal electronic devices onto the school premises, users agree to comply with the terms and conditions outlined in this BYOD policy.

<b>Policy Name:</b>		
<b>Created date: 20/12/23</b>	<b>Last Review Date:</b>	<b>Next Review Date:</b>
<b>Reviewed By: Principal</b> 		<b>Approved By: CEO/ Chairperson</b> 
<b>School Stamp:</b> 