



اكاديمية الدوحة
DOHA ACADEMY

ADMISSION POLICY DECEMBER 2024

Doha Academy Admission Policy Whole School

The Doha Academy's Admission Policy is a working document that seeks to provide clear guidance to Doha Academy's stakeholders regarding the admissions of prospective students into the school. The admissions policy aims to be fair, transparent and reliable and is written in compliance with the legislation from the Ministry of Education and Higher Education. At the same time, Doha Academy commits to ensure that personal data management is done in terms of data protection laws set forth by relevant regulators.

Doha Academy accepts applications from all individuals seeking to study at one of their schools, and ensures to make the process accessible and equal. In keeping with the vision and mission of Doha Academy, the policy is student-centric.

Aims:

The policy overlooks the admission of students into Doha Academy. It aims to provide:

- A fair admissions process, whereupon each applicant is given a chance to be evaluated.
- A proper review of the supporting documents provided with the application, whereupon accommodation within the current cohort is assessed.
- A process that embodies cultural and student diversity while upholding Islamic values.

Scope:

This policy is relevant to individuals (and their parents/guardians) seeking admission with Doha Academy. It is also relevant to the personnel of Doha Academy who play a role in the admissions process.

DA Admissions Policy and the DA Vision:

Our School Vision is:

To be a global leader in providing an accessible, outstanding, and all-inclusive education that reflects the principles and teachings of Islam.

As per our school's Vision, the school's key admissions principles are to –

- Maintain and promote the all-inclusive nature of the school by welcoming students of different backgrounds and not discriminating on the basis of a student's background or prior academic achievement;
- To promote the values and beliefs that are fundamental to the Islamic faith.

Doha Academy schools offer boys and girls an education for life. We believe that schools should be happy and purposeful communities where children are encouraged to achieve their best spiritually, morally, socially, intellectually, and physically.

Successful application:

An application will be deemed successful based on the following criteria:

- Upon review, the supporting documentation shows that the applicant will be able to access the curriculum at the appropriate year level.
- The entrance evaluation results are appropriate to the year level being applied for.
- An applicant can socially integrate at Doha Academy.
- Meets the appropriate age and year requirements (see Appendix 1) as per the Ministry of Education and Higher Education's policy.
- Since Doha Academy offers its education in English, an applicant must have the appropriate level of English for the applied year level.

Doha Academy will offer admissions to a successful applicant, depending on availability. If a place is not available, a successful applicant will be put on a waiting list.

Admission Decisions:

The decision as to whether or not an applicant will be accepted or declined at Doha Academy depends on the Admissions Committee.

An application at Doha Academy may be declined by the Admissions Committee on the following grounds:

- If an application does not meet the minimum entry requirements.
- If the supporting documents show that the applicant cannot meet the academic, behavioural, or social requirements at Doha Academy, or if Doha Academy cannot provide the structure required to meet an applicant's specific needs.
- If the Admissions Committee discovers that the documentation provided is false or inaccurate.
- If the Admission Committee has another justifiable reason for declining an application.

The above mentioned reasons are only a few, and there might be other reasons as to why the Admissions Committee would decline an application.

Doha Academy schools offer boys and girls an education for life. We believe that schools should be happy and purposeful communities where children are encouraged to achieve their best spiritually, morally, socially, intellectually, and physically.

Application Documentation Retention

Applications are handled by those members of staff involved in considering the information submitted.

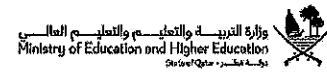
All application documentation for cancelled applicants will be disposed after five years; for permanent students after 10 years.

If for some justifiable reason, the documentation needs to be maintained for more than the above specified years, it will be done so.

Appendices

Appendix 1 – Age of Academic Entry

Doha Academy will review all applications according to the equivalency table provided by the Ministry of Education and Higher Education as follows:



رابطاً: جدول معادلة أنظمة التعليم الدولية

الفئات العمرية وفقاً لتطلبات التعليم الإجباري في البلاد الأصلي باستخدام تصنيفات المدارس الحكومية

Age ranges according to compulsory education requirements of home country using government school classifications.

Date of Birth (Continental)	Age Ranges (Continental)	Pre-school	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13
Europe	KG1	KG1	KG2	KG3	KG4	KG5	KG6	KG7	KG8	KG9	KG10	KG11	KG12	KG13	KG14
Asia	KG1	KG2	KG3	KG4	KG5	KG6	KG7	KG8	KG9	KG10	KG11	KG12	KG13	KG14	KG15
Africa	KG1	KG2	KG3	KG4	KG5	KG6	KG7	KG8	KG9	KG10	KG11	KG12	KG13	KG14	KG15
America	KG1	KG2	KG3	KG4	KG5	KG6	KG7	KG8	KG9	KG10	KG11	KG12	KG13	KG14	KG15
Oceania	KG1	KG2	KG3	KG4	KG5	KG6	KG7	KG8	KG9	KG10	KG11	KG12	KG13	KG14	KG15

ملاحظة:
 تكون على المدرسة تسجيل الطالب القادم من منتج غير مذكور جدول معادلة أنظمة التعليم الدولية وفقاً لشهادة دراسية مع مراعاة العمر المحدد للصف، وفي حال صغر سن الطالب يتم على المدرسة تسجيل الطالب بصيف أقل بعد الموافقة ولي الأمر، وإكمال إدارة برامج المناسبات الخاصة بذلك.
 عند انتقال أي طالب من مدرسة حكومية أو مدرسة خاصة تطبيق المعايير الوطنية إلى أي مدرسة خاصة دولية يتم تسجيله بناءً على آخر شهادة دراسية.

EOBac: 55111, Doha, Qatar
 Tel: +974 4404 4444
 www.edugwq.ae

صندوق البريد: 55111 - الدوحة - قطر
 هاتف: +974 4404 4444

Doha Academy schools offer boys and girls an education for life. We believe that schools should be happy and purposeful communities where children are encouraged to achieve their best spiritually, morally, socially, intellectually, and physically.

تابع جدول معادلة أنظمة التعليم الدولية:

Qatar Curriculum	Egypt	Brazil	France	Italy	Spain	Australia	South Africa	Thailand	Malaysia	Ethiopia	Japan	Scotland	Saudi	Iran	
September to June					School year starts January so 6 on the 1st of Jan					September to June		April to March		September to June	
	KG1			KG1	KG1	Pre-school			KG1			Nursery	KG1		
Pre-K1	KG2	Pre-school 1		KG2	KG2	Pre-school			KG1	KG2		Prim. 1	KG2	KG1	
Pre-K2	KG3	Pre-school 2	Grade 0	KG3	KG3	KG	Grade 0	KG3	KG3	KG2		Prim. 2	Grade 1	KG2	
Grade 1	Grade 2	Year 1	Grade 1	Grade 1	Grade 1	Grade 1	Grade 1	Grade 1	Grade 1	Grade 1	Grade 1	Prim. 3	Grade 2	Grade 1	
Grade 2	Grade 3	Year 2	Grade 2	Grade 2	Grade 2	Grade 2	Grade 2	Grade 2	Grade 2	Grade 2	Grade 2	Prim. 4	Grade 3	Grade 2	
Grade 3	Grade 4	Year 3	Grade 3	Grade 3	Grade 3	Grade 3	Grade 3	Grade 3	Grade 3	Grade 3	Grade 3	Prim. 5	Grade 4	Grade 3	
Grade 4	Grade 5	Year 4	Grade 4	Grade 4	Grade 4	Grade 4	Grade 4	Grade 4	Grade 4	Grade 4	Grade 4	Prim. 6	Grade 5	Grade 4	
Grade 5	Grade 6	Year 5	Grade 5	Grade 5	Grade 5	Grade 5	Grade 5	Grade 5	Grade 5	Grade 5	Grade 5	Prim. 7	Grade 6	Grade 5	
Grade 6	Grade 7	Year 6	Grade 6	Grade 6	Grade 6	Grade 6	Grade 6	Grade 6	Grade 6	Grade 6	Grade 6	Sec. 1	Grade 7	Grade 6	
Grade 7	Grade 8	Year 7	Grade 7	Grade 7	Grade 7	Grade 7	Grade 7	Grade 7	Grade 7	Grade 7	Grade 7	Junior High 1	Grade 8	Grade 7	
Grade 8	Grade 9	Year 8	Grade 8	Grade 8	Grade 8	Grade 8	Grade 8	Grade 8	Grade 8	Grade 8	Grade 8	Junior High 2	Grade 9	Grade 8	
Grade 9	Grade 10	Year 9	Grade 9	Grade 9	Grade 9	Grade 9	Grade 9	Grade 9	Grade 9	Grade 9	Grade 9	Junior High 3	Grade 10	Grade 9	
Grade 10	Grade 11	Senior 1	Grade 10	Grade 10	Grade 10	Grade 10	Grade 10	Grade 10	Grade 10	Grade 10	Grade 10	High 1	Grade 11	Grade 10	
Grade 11	Grade 12	Senior 2	Grade 11	Grade 11	Grade 11	Grade 11	Grade 11	Grade 11	Grade 11	Grade 11	Grade 11	High 2	Grade 12	Grade 11	
Grade 12		Senior 3	Grade 12	Grade 12	Grade 12	Grade 12	Grade 12	Grade 12	Grade 12	Grade 12	Grade 12	High 3		Grade 12	
Grade 13														Grade 13	
Grade 17 Certificate	Grade 12 Certificate not possible in the whole Egypt	Grade 12	Grade 12	Grade 12	Grade 12	Grade 12	Grade 12	Grade 12	Grade 12	Grade 12	Grade 12	Grade 12	Grade 12	Grade 12	

ملاحظة:

تعيّن على المدرسة تسجيل الطالب القادم من منبج غير مذكور بجدول معادلة أنظمة التعليم الدولية وفقاً لأخر شهادة دراسية مع مراعاة السن المحدد للصف. وفي حال صغر سن الطالب يتعين على المدرسة تسجيل الطالب بصفت أقل بعد موافقة لولي الأمر، وإخطار إدارة تراخيص المدارس المختصة بذلك.

عند انتقال أي طالب من مدرسة حكومية أو مدرسة خاصة لتطبق المعايير الوطنية إلى أي مدرسة خاصة دولية يتم تسجيله بناءً على آخر شهادة

PO Box: 35411, Doha, Qatar
Tel.: +974 4404 4444
www.educ.gov.qa



من: ٢٤١١١ - الدوحة - قطر
هاتف: 4404 4444

Appendix 2 – Entry Requirements

Parents are required to submit the following documentation along with the application form:

- Two passport photographs
- A copy of Birth Certificate with Stamp
- A copy of the applicant’s vaccination records matching them with the national vaccination program in Qatar
- Valid copies of the applicant’s and parents Qatar IDs (Qatari Applicants)
- Valid copies of the applicant’s and parents Qatar Residency Permit for all non-Qatari applicants (sight of the original plus one copy)
- Valid copies of the applicant’s and parents’ passports for all non-Qatari applicants (sight of the original plus one copy)
- Recommendation letter from the previous school, including details on attendance and behaviour assessment (*Pupil Reference Request Form-as attached*)

Doha Academy schools offer boys and girls an education for life. We believe that schools should be happy and purposeful communities where children are encouraged to achieve their best spiritually, morally, socially, intellectually, and physically.

- The Last two years' school reports (If the reports are from outside Qatar, Qatari students must get an equivalency document from the Ministry of Education. As for non-Qatari students bringing reports from outside Qatar, the reports must be attested by the Embassy of the country where they studied and the Ministry of Foreign Affairs)*
- Authenticated transfer letter from previous school stating summary academic grades completed
- An authenticated 'to whom it may concern' letter from the parent's employer confirming employment
- Medical file: For Kindergarten, Reception, and Year 1 (Government Health Centre/Clinic)
- The national address certificate
- Any certified medical report outlining a special/additional need of the child.

Once a filled-out application form and corresponding necessary documents have been received, the school will offer an entrance exam (only if there is an available seat) for the applicant. Prospective students are required to sit entrance examinations in subject areas as follows:

- Primary – English and Mathematics
- Secondary – English, Mathematics and Arabic (for native Arabic speakers only)

If the applicant demonstrates an appropriate level of exam subjects, he or she will receive an acceptance offer to join Doha Academy.

- Students entering Year 9 or above must achieve a standardized score of between 90-110 in the Verbal part of their GL Assessment affirming their English language level:
- In the case of Year 12 and Year 13 students, they must have acceptable pass grades at IGCSE. For Year 12 students, they must have a pass (C grade) in a minimum of five subjects, and have a pass (C grade) to choose the same subject in AS. As for Year 13 students, they must have a pass (C grade) in a minimum of five subjects, a pass (C grade) in AS, to choose the same subject for A2.

Doha Academy schools offer boys and girls an education for life. We believe that schools should be happy and purposeful communities where children are encouraged to achieve their best spiritually, morally, socially, intellectually, and physically.

Appendix 3 – Admissions Process

Step 1

Parents interested in enrolling their children in Doha Academy are provided with an application package by our Admissions team. The package contains the updated application form, details on school fees and contact information.

Step 2

Parents return filled out application forms with all supporting documents. Once all necessary documents have been received, the application is accepted and forwarded to the school's designated Ministry Coordinator who verifies the applicant's status on the system i.e. (if the child has any concerns in the system in regards to previous school, including unpaid fees, failing an academic year etc.)

Step 3

The applicant's information is then added onto iSAMS and a unique ID is generated.

Step 4

Based on availability, the applicant is then requested to undertake an Entrance Assessment. The assessment timing will be coordinated by the Admissions team with the families on when their children can attend one of our Assessment Days or undertake our Entrance Assessment.

Prior to booking an assessment appointment the Admissions Team are required to:

- Ensure the appointment is confirmed only when all assessment fees are paid. This must be completed at least 48 hours prior to the day of the assessment. Upon doing so, they must take the receipt to the Admissions Office and bring it to the scheduled Assessment day. The Admission staff are required to make a copy of the payment receipt and place it in the student's physical file. The details of the receipts are additionally updated in iSAMS.
- Ensure all information and logging in details for the assessment and/or correct exam papers are collated and prepared for the applicants.
- Ensure the Head of School or Deputy Principal has assigned a member of middle or senior staff to the rooms for invigilation of the assessment.

Doha Academy schools offer boys and girls an education for life. We believe that schools should be happy and purposeful communities where children are encouraged to achieve their best spiritually, morally, socially, intellectually, and physically.

Step 5

Upon completion of the Entrance Assessment, the Head of Primary or Secondary will ensure the results are shared with the Admissions Staff within 48 hours. The Admissions Team will contact the families with the results and confirm the next steps. At that point, a pass or fail will be entered on the student's physical file and in ISAMS by ISAMS team. Simultaneously, the Admissions Team will share an accept/decline list to the Head of Admissions.

Step 6

If a child is accepted, an offer letter will be sent to the parents from the Admissions Department. Upon acceptance, parents are required to come to the Admissions Office to obtain additional information in regards to the student's first day of school, including but not limited to the fee schedule and uniform policy. Parents are also required to make the registration payment at this stage of the admission process.

Note: Entrance exam and registration fees are non-refundable and cannot be carried over in case the application is canceled and re-applied.

Step 7

Once the registration payment is completed, the file is forwarded to the school's designated Ministry Secretary, who updates the student's information in the government portal. The file is then handed over to the relevant section secretary, and the Head of Section is notified about the new student and their intended start date.

Note: Any written communication with the Ministry of Education, except for basic operational matters, must be reviewed by the Principal or Vice Principal before being sent.

Appendix 4 – Selection Criteria

At Doha Academy, a strict number of criteria must be met for an applicant to be given admission in the schools. For an applicant to be accepted he/she must:

- An applicant's development and/or reading age alongside other age related assessment information, which will be gathered and compared to their actual chronological age. If the candidate is found to be 2 years below that of their chronological age a further review may be required.
- Meet the appropriate age and year requirements as set out by the Ministry of Education and Higher Education.
- not have any behavioral discretions in the past and
- adhere to the Islamic ethos of the school.

Doha Academy is looking into accommodating students with Special Educational Needs/Differences. Formal reports and the most recent school report will be required with additional information, as requested.

Appendix 5 – Registration Dates

Registration will open according to the Ministry of Education and Higher Education's approval, which is usually between March 1st and October 12th of each academic year. However, these dates are only a guideline, and they change every academic year according to Ministry of Education and Higher Education's guidelines.

In regards to existing students, registration process commences in February. Doha Academy forwards letters to families in mid-January informing them of the process. During the months of February and March, existing students are requested to inform the school of their Intentions for the following academic year. This process allows Doha Academy to gauge the number of returning students and the number of vacant classes for the following academic year. Depending on the Ministry of Education and Higher Education's guidelines, the dates for accepting the booking fees can be decided.

Doha Academy schools offer boys and girls an education for life. We believe that schools should be happy and purposeful communities where children are encouraged to achieve their best spiritually, morally, socially, intellectually, and physically.

Appendix 6 - Sibling applications

Doha Academy retains the right to promote sibling applications ahead of individual applications. Any sibling application will be accepted unless they are being transferred from the restricted Ministry of Education and Higher Education list of schools. They will join the waiting list of students if there is no space available and follow the exam entrance schedule set out in the Admissions Procedure. Sibling application exam results will be subject to the same entrance criteria as any other individual application.

Policy Name: Admission Policy Whole School		
Amended (date): December 2024	Last Review Date: December 2024	Next Review Date: December 2025
Approved by Principal: Signature: 	Approved by CEO: Signature: 	
School Stamp: 	Group Stamp:	

Doha Academy schools offer boys and girls an education for life. We believe that schools should be happy and purposeful communities where children are encouraged to achieve their best spiritually, morally, socially, intellectually, and physically.



أكاديمية الدوحة
DOHA ACADEMY

Pupil Reference Request Form

From (Name of School)	
Address of School	
Name of Head Teacher	
Pupil Name	
Date of Birth	

Any special educational needs:

Any behavioral issues:

General Comments:

Should this child leave your school would you have any issue's re-enrolling? Yes/No If yes please explain:

Date:

Signed (Head Teacher):

School stamp

Doha Academy schools offer boys and girls an education for life. We believe that schools should be happy and purposeful communities where children are encouraged to achieve their best spiritually, morally, socially, intellectually, and physically.



السيدة / مديرة أكاديمية الدوحة الخاصة - الوعب المحترمة
السلام عليكم ورحمة الله وبركاته ...

إشارة إلى طلبكم الموجه إلى إدارة تراخيص المدارس الخاصة بشأن زيادة الرسوم الدراسية والإضافية. نود إفادتكم بعدم موافقة لجنة شؤون المدارس الخاصة على طلبكم، وإن الرسوم الدراسية والإضافية للعام الأكاديمي 2025/2024م تكون على النحو التالي:

أولاً: الرسوم الدراسية السنوية															
نوع الرسوم	KG 1	KG 2	الأول	الثاني	الثالث	الرابع	الخامس	السادس	السابع	الثامن	التاسع	العاشر	الحادي عشر	الثاني عشر	الثالث عشر
الرسوم الدراسية	20300	20300	25900	25900	25900	25900	25900	25900	28900	28900	28900	33300	33300	39400	39400
حجز المقعد يخصم من الرسوم الدراسية	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000
ثانياً: الرسوم الإضافية السنوية															
نوع الرسوم	KG 1	KG 2	الأول	الثاني	الثالث	الرابع	الخامس	السادس	السابع	الثامن	التاسع	العاشر	الحادي عشر	الثاني عشر	الثالث عشر
تحديد المستوى (مرة واحدة)	---	---	500	500	500	500	500	500	500	500	500	500	500	500	500
التسجيل (مرة واحدة)	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500
الكتب	1610	2250	2580	2580	2900	2900	2900	2900	3330	3330	3330	3750	3750	3750	3750
الاختبارات IGCSE	-	-	-	-	-	-	-	-	-	-	-	-	1500	-	-
الاختبارات A / AS	-	-	-	-	-	-	-	-	-	-	-	-	-	1500	-
ثالثاً: الرسوم الإضافية الاختيارية السنوية															
نوع الرسوم	KG 1	KG 2	الأول	الثاني	الثالث	الرابع	الخامس	السادس	السابع	الثامن	التاسع	العاشر	الحادي عشر	الثاني عشر	الثالث عشر
المواصلات داخل الدوحة	5000	5000	5000	5000	5000	5000	5000	5000	5000	5000	5000	5000	5000	5000	5000
المواصلات خارج الدوحة	7000	7000	7000	7000	7000	7000	7000	7000	7000	7000	7000	7000	7000	7000	7000

وفي حالة عدم تقديمكم بالرسوم المذكورة أعلاه سوف نقوم باتخاذ الإجراءات الإدارية المناسبة. يجب إرفاق تعليمات تحصيل الرسوم الدراسية والإضافية مع كشف الرسوم المعتمد في مكان بارز وواضح لأولياء الأمور

وتفضلوا بقبول فائق الاحترام...

حمد محمد الغالي

مدير إدارة تراخيص المدارس الخاصة





وزارة التربية والتعليم والتعليم العالي
جوان خديجة
التاريخ



السيد/ مدير أكاديمية الدوحة الخاصة (فرع سلوى) المحترم

السلام عليكم ورحمة الله وبركاته ...

إشارة إلى طلبكم الموجه إلى إدارة تراخيص المدارس الخاصة بشأن زيادة الرسوم الدراسية والإضافية. نود إفادتكم بعدم موافقة لجنة شؤون المدارس الخاصة على طلبكم، وإن الرسوم الدراسية والإضافية للعام الأكاديمي 2025/2024م تكون على النحو التالي:

أولاً: الرسوم الدراسية السنوية									
نوع الرسوم	الأول	الثاني	الثالث	الرابع	الخامس	السادس	السابع	الثامن	التاسع
الرسوم الدراسية	25200	25200	25200	25200	25200	25200	28900	28900	28900
حجز المقعد بخمس من الرسوم الدراسية	2000	2000	2000	2000	2000	2000	2000	2000	2000
ثانياً: الرسوم الإضافية السنوية									
نوع الرسوم	الأول	الثاني	الثالث	الرابع	الخامس	السادس	السابع	الثامن	التاسع
تحديد المستوى (مرة واحدة)	500	500	500	500	500	500	500	500	500
التسجيل (مرة واحدة)	1500	1500	1500	1500	1500	1500	1500	1500	1500
الكتب	2580	2580	2900	2900	2900	2900	3330	3330	3330
ثالثاً: الرسوم الإضافية الاختيارية السنوية									
نوع الرسوم	الأول	الثاني	الثالث	الرابع	الخامس	السادس	السابع	الثامن	التاسع
المواصلات داخل	5000	5000	5000	5000	5000	5000	5000	5000	5000
المواصلات خارج	7000	7000	7000	7000	7000	7000	7000	7000	7000

وفي حانة عدم تقديمكم بالرسوم المذكورة أعلاه سوف نقوم باتخاذ الإجراءات الإدارية المناسبة
يجب إرفاق تعليمات تحصيل الرسوم الدراسية والإضافية مع كشف الرسوم المعتمد في مكان بارز وواضح لأولياء الأمور

ونفضلوا بقبول فائق الاحترام...

احمد محمد الغالي

مدير إدارة تراخيص المدارس الخاصة





**السيدة / مديرة روضة الدوحة العالمية المحترمة
السلام عليكم ورحمة الله وبركاته ...**

إشارة إلى طلبكم الموجه إلى إدارة تراخيص المدارس الخاصة بشأن زيادة الرسوم الدراسية والإضافية. نود إفادتكم بموافقة لجنة شؤون المدارس الخاصة على زيادة الرسوم الدراسية لمرحلة KG1 فقط ، بنسبة 5%، وان الرسوم الدراسية والإضافية للعام الأكاديمي 2025/2024م تكون على النحو التالي:

أولاً: الرسوم الدراسية السنوية		
نوع الرسوم	KG 1	KG 2
الرسوم الدراسية	14250	17300
حجز المقعد يخصم من الرسوم الدراسية	1500	1500
ثانياً: الرسوم الإضافية السنوية		
نوع الرسوم	KG 1	KG 2
التسجيل مرة واحدة	1500	1500
كتب	1575	2205
ثالثاً: الرسوم الإضافية الاختيارية السنوية		
نوع الرسوم	KG 1	KG 2
مواصلات اتجاهين	5000	5000

وفي حالة عدم تقديمكم بالرسوم المذكورة أعلاه سوف نقوم باتخاذ الإجراءات الإدارية المناسبة .
يجب إرفاق تعليمات تحصيل الرسوم الدراسية والإضافية مع كشف الرسوم المعتمد في مكان بارز وواضح لأولياء الأمور

فانحة الفانحة
حمد محمد الفانحة
مدير إدارة تراخيص المدارس الخاصة

وتفضلوا بقبول فائق الاحترام...

